

<b>Date:</b>	<b>Task:</b>
	Gave/Sent Party Packet
	Sent Thank You Card
	Gave Host Ingredients List
	Received Guest List and/or E-vite TUPPERCONNECT instructions
	Mailed Reminders & Letter
	Call 1 Week Prior to Party
	Call 3 Days Prior to Party
	Call Day Before
	Held Party
	Made Follow up Call
	Closed Party
	Placed Order
	Thank You Letter and Receipts

Party Date: \_\_\_\_\_

Time: \_\_\_\_\_

Host Name: \_\_\_\_\_

Address: \_\_\_\_\_

PO Box: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home #: \_\_\_\_\_

Cell#: \_\_\_\_\_

Work#: \_\_\_\_\_

Party Results Sales: \_\_\_\_\_ Outside Sales: \_\_\_\_\_

Attendance: \_\_\_\_\_ # of Datings: \_\_\_\_\_ # of Recruit Leads \_\_\_\_\_

Menu Items: \_\_\_\_\_

Notes: \_\_\_\_\_

Directions: \_\_\_\_\_

**Datings:**

	Name/Address	Phone #/Email Address
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

**Recruit Leads:**

	Name/Address	Phone #/Email Address
1.	_____	_____
2.	_____	_____
3.	_____	_____

Cons. Charge: \_\_\_\_\_ Total Profit: \_\_\_\_\_

Total Payments: \_\_\_\_\_ Cash: \_\_\_\_\_ Checks: \_\_\_\_\_ Credit Cards: \_\_\_\_\_